

MINUTES OF THE HACKNEY CARRIAGES AND PRIVATE HIRE LICENSING SUB-COMMITTEE

Monday 14 March 2016

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COUNCILLORS PRESENT: Councillors Clarkson, Royce and Coulter.

OFFICERS PRESENT: Jill Cramer (Licensing Officer), Jeremy Franklin (Lawyer), Richard Masters (Licensing Compliance Officer) and Jennifer Thompson (Committee and Members Services Officer)

61. APOLOGIES FOR ABSENCE

Councillor Cook submitted apologies and Councillor Coulter substituted for him. Councillor Clarkson chaired the meeting.

62. DECLARATIONS OF INTEREST

There were no declarations of interest.

63. PROCEDURE TO BE FOLLOWED AT THE MEETING

Guidance relating to Hackney Carriage & Private Hire Licensing Sub-Committee hearings including:

- Policy on the relevance of warnings, offences, cautions and convictions
- Guidelines relating to the relevance of warnings, offences, cautions and convictions

64. PROCEDURE TO BE FOLLOWED AT THE MEETING

The Sub-Committee NOTED the Council's procedure, policy and guidance note on the relevance of warnings, offences, cautions and convictions.

65. MINUTES

The Sub-Committee resolved to APPROVE the minutes of the meeting held on 25 January 2016 as a true and accurate record.

66. EXEMPT MATTERS

The Sub-Committee resolved that under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the remaining items of business on the grounds that their presence would involve the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A of the Act.

The Sub-Committee considered matters relating to Hackney Carriage and Private Hire Vehicle licensing in private.

67. CONFIDENTIAL MINUTES

The Sub-Committee resolved to APPROVE the confidential minutes of the meeting held on 25 January 2016 as a true and accurate record.

68. HCPH: SUITABILITY TO CONTINUE TO DRIVE HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES

The Head of Community Services submitted a report detailing a case to determine the licence holder's suitability hold a Hackney Carriage and Private Hire Driver Licence in light of recent and past events.

The Sub-Committee resolved that the driver remained a fit and proper person to hold a Hackney Carriage and Private Hire Driver Licence and to take no action. They made recommendations as to conduct to avoid future misunderstandings.

69. HCPH: APPLICATION TO DRIVE PRIVATE HIRE VEHICLES

The Head of Community Services submitted a report detailing a case to determine a new application for a Private Hire Driver Licence in light of information disclosed on the application form.

The Sub-Committee resolved to REFUSE the application for a Private Hire Driver Licence as the applicant did not meet the minimum standards of the Council's licensing policy which requires applicants to be free from convictions and cautions for a minimum period of 3 years and did not demonstrate that there were exceptional circumstances justifying departure from the policy.

70. DATES OF FUTURE MEETINGS

The Sub-Committee NOTED the following future meeting dates (if needed):

5pm Monday 25 April 2016

5pm Monday 23 May 2016

The meeting started at 5.00 pm and ended at 6.30 pm